

BAY COUNTY BOARD OF COMMISSIONERS

AGENDA

TUESDAY, MARCH 18, 2025

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER (CHAIRMAN BANASZAK)
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE
- 37-48 V. MINUTES (2/18/25)
- VI. AGENDA APPROVAL
- VII. CITIZEN INPUT
- VIII. PETITIONS AND COMMUNICATIONS
- 1-3 A. (4:00 P.M.) MBS International Airport Revenue Bond Presentation Given by Airport Director James Canders
- 4 B. Public Hearing: Issuance of Airport Revenue Bonds (Motion to go out of regular order of business to conduct public hearing; following public hearing, motion to go back to regular order of business)
- 5-7 C. MBS International Airport Revenue Bond (Resolution No. 2025-40)
- D. Public Hearing - Adoption of a Brownfield Plan for the Bay Valley Resort and Conference Center, located at 2470 Old Bridge Road, Bay City, Michigan 48706 (No notice to taxing jurisdictions/entities. Public Hearing will be re-noticed and held at Special Meeting of the Bay County Board of Commissioners on March 25, 2025, at 4:00 p.m.)
- 8-10 E. Bay Arenac Behavioral Health Authority (BABHA) Nominations Committee Eligibility Results (Receive)

- 11-19 F. Requests for Appointment to Bay Arenac Behavioral Health Authority Board of Directors (Three, 3-year terms commencing April 1, 2025, and expiring on March 31, 2028, One, unexpired, 3-year term expiring March 31, 2026) (Receive and make Appointments)
1. Christopher Girard (Incumbent)
  2. Robert J. Pawlak (Incumbent)
  3. Richard Bryne (Incumbent)
  4. Shelley King
  5. Sandy Shutt
  6. Justin Peters
- 20 G. Application for Appointment to Region VII, Area Agency on Aging Board of Directors (One, 3-year term commencing April 1, 2025, and expiring on March 31, 2028) (Receive and Appoint)
1. Patrick Beson (Incumbent)
- 21-22 H. City of Bay City: Bay City Brownfield Redevelopment Authority - Notice of Public Hearing for Amended Brownfield Plan for the Water Street Lofts (Receive)

IX. REPORTS/RESOLUTIONS OF COMMITTEES

- A. COMMITTEE OF THE WHOLE – March 4, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)  
Meeting canceled (*items referred directly to Full Board with approval from Committee Chair*)
- B. COMMITTEE OF THE WHOLE – March 11, 2025 (Jerome Crete, Chair; Kathy Niemiec, Vice Chair)
- 23 1. No. 2025-41 - Addition of Continuous Glucose Monitors (CGM) and Insulin Pumps to Pharmacy Benefit Plan (Personnel)
  - 24 2. No. 2025-42 - RFP Bid Award for Central Dispatch Uninterrupted Power Supply Replacement to Bay Valley Electric (Purchasing/Central Dispatch)
  - 25 3. No. 2025-43 - DebtBook Software Agreement 2025 (Finance)
  - 26 4. No. 2025-44 - Rehmann Robson Letter of Understanding (Finance)
  - 27 5. No. 2025-45 - Payables (Finance)
- C. BOARD OF COMMISSIONERS (Tim Banaszak, Chair; Vaughn J. Begick, Vice Chair)

- 28-29                    1. No. 2025-46 - National Crime Victims' Rights Week- 2025
- 30-32                    2. No. 2025-47 - Reports of the County Executive – February 2025
- 33-34                    3. No. 2025-48 - Appointment of Michael Losey as Bay County Environmental Affairs and  
Community Development Director
- 35-36                    4. No. 2025-49 – Bay County Equalization Department Restructure (Personnel/  
Equalization)

X.        REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

      A. County Executive

XI.       COMMISSIONER COMMENTS

      A. Report of the Finance Committee (Board Chair Banaszak)

XII.      UNFINISHED BUSINESS

XIII.     NEW BUSINESS

XIV.     PUBLIC INPUT

XV.      MISCELLANEOUS

XVI.     ANNOUNCEMENTS

      A. 2025 APPOINTMENTS

          1. March

          a. Bay Arenac Behavioral Health Authority (Three, 3-year terms expiring: C. Girard, R. Pawlak, R. Bryne; One, unexpired, 3-year term expiring 3/31/26: M. Reese)

          b. Region VII Area Agency on Aging Board of Directors (One, 3-year term expiring: Patrick Beson)

          2. June

          a. Library Board (One, 5-year term expiring: S. Blondin)

          3. October

- a. Board of Canvassers (Two, 4-year terms expiring: J. Armbruster (Republican); P. Santos (Democrat) (Appointments made from lists submitted by the major political parties)
- b. Bay County Department of Human Services (One At-Large, 3-year term expiring: B. Benchley)
- c. Lank Bank Authority (One Township Representative, 3-year term expiring: G. Rowley)

4. November

- a. Bay County Building Authority (Two, 6-year terms expiring: C. Lutz, T. Brady)

5. December

- a. Department on Aging Advisory Committee (Four, 2-year terms expiring: Districts 1,3,5 & 7)
- b. Bay County Veteran's Affair Committee (Two, 4-year term: V. Begick, T. Stewart)

XVII. CLOSED SESSION

- A. Personnel Director - Labor Negotiations (Motion: To enter into closed session pursuant to MCL 15.268(1)(c), for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing)

XVIII. RECESS/ADJOURNMENT

PLEASE NOTE THE CHANGE: The Board Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting unless otherwise directed.

Participants planning to attend via Zoom must contact Nick Paige before the meeting at [paigen@baycountymi.gov](mailto:paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4130

## ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE	MOTION/RES.NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
3/18/25	RESOLUTION 2025-40	CRETE	APPROVED THE ISSUANCE OF THE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,600,000, FOR THE PURPOSE OF FINANCING PART OF THE COSTS OF ACQUIRING AND CONSTRUCTING IMPROVEMENTS AT MBS INTERNATIONAL AIRPORT	XX						
3/18/25	RESOLUTION 2025-41	CRETE	APPROVED THE ADDITION OF CONTINUOUS GLUCOSE MONITORS (CGM) AND INSULIN PUMPS TO THE PHARMACY BENEFIT PLAN WITH EMPLOYEE HEALTH INSURANCE MANAGEMENT, INC. (EHIM)	XX						
3/18/25	RESOLUTION 2025-42	CRETE	RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR PROPOSAL (RFP FOR 2024-25) BID AWARD FOR THE CENTRAL DISPATCH UNINTERRUPTED POWER SUPPLY REPLACEMENT TO BAY VALLEY ELECTRIC	XX						
3/18/25	RESOLUTION 2025-43	CRETE	APPROVED THE AGREEMENT FOR DEBTBOOK SOFTWARE FOR A THREE (3) YEAR LEASE	XX						
3/18/25	RESOLUTION 2025-44	CRETE	APPROVED THE ENGAGEMENT LETTER OF UNDERSTANDING/CHANGE ORDER WITH REHMANN ROBSON FOR THE PREPARATION OF THE STATE REQUIRED FOR F-65 FORM WITH THE COST NOT TO EXCEED \$5,000	XX						
3/18/25	RESOLUTION 2025-45	CRETE	APPROVED THE CLAIMS AGAINST THE COUNTY	XX						
3/18/25	RESOLUTION 2025-46	BEGICK	PROCLAIMED THE WEEK OF APRIL-12, 2025, AS NATIONAL CRIME VICTIMS' RIGHTS WEEK IN BAY COUNTY, MICHIGAN	XX						

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3/18/25	RESOLUTION 2025-47	BEGICK	RECEIVED THE EMPLOYMENT STATUS REPORT FOR FEBRUARY 2025	XX						
3/18/25	RESOLUTION 2025-48	BEGICK	CONCURRED IN THE COUNTY EXECUTIVE'S APPOINTMENT OF MICHAEL LOSEY AS THE BAY COUNTY ENVIRONMENTAL AFFAIRS AND COMMUNITY DEVELOPMENT DIRECTOR	XX						
3/18/25	RESOLUTION 2025-49	BEGICK	APPROVED THE RESTRUCTURING OF THE BAY COUNTY EQUALIZATION DEPARTMENT WITH TWO EQUAL POSITIONS RATHER THAN TWO DIFFERENT POSITIONS AND APPROVED A BUDGET ADJUSTMENT FOR THE CHANGE IN THE AMOUNT OF \$5,000 FROM THE GENERAL FUND	XX						
3/18/25	MOTION 2025-20	CRETE	APPROVED THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF FEBRUARY 18, 2025, AS PRESENTED	XX						
3/18/25	MOTION 2025-21	BEGICK	APPROVED THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF MARCH 18, 2025	XX						
3/18/25	MOTION 2025-22	BESON	RECEIVED THE MBS INTERNATIONAL AIRPORT BOND PRESENTATION GIVEN BY AIRPORT DIRECTOR, JAMES CANDERS	XX						
3/18/25	MOTION 2025-23	BEGICK	MOVED TO GO OUT OF REGULAR ORDER OF BUSINESS TO CONDUCT A PUBLIC HEARING FOR THE ISSUANCE OF AIRPORT REVENUE BONDS	XX						
3/18/25	MOTION 2025-24	BEGICK	MOVED TO CLOSE THE PUBLIC HEARING AND GO BACK TO THE REGULAR ORDER OF BUSINESS	XX						

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3/18/25	MOTION 2025-25	CRETE	RECEIVED THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY (BABHA) NOMINATIONS COMMITTEE ELIGIBILITY RESULTS	XX						
3/18/25	MOTION 2025-26	BESON	RECEIVED THE REQUESTS FOR APPOINTMENT TO THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY BOARD OF DIRECTORS	XX						
3/18/25	MOTION 2025-27	BESON	APPOINTED ROBERT J. PAWLAK, RICHARD BRYNE, SHELLEY KING, AND CHRISTOPHER GIRARD TO THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY BOARD OF DIRECTORS	XX						
3/18/25	MOTION 2025-28	BESON	RECEIVED THE APPLICATION FOR APPOINTMENT TO REGION VII, AREA AGENCY ON AGING BOARD OF DIRECTORS	XX						
3/18/25	MOTION 2025-29	DOCKETT	APPOINTED PATRICK BESON TO THE REGION VII, AREA AGENCY ON AGING BOARD OF DIRECTORS	XX						
3/18/25	MOTION 2025-30	CRETE	RECEIVED THE CITY OF BAY CITY: BAY CITY BROWNFIELD REDEVELOPMENT AUTHORITY - NOTICE OF PUBLIC HEARING FOR AMENDED BROWNFIELD PLAN FOR THE WATER STREET LOFTS	XX						
3/18/25	MOTION 2025-31	DOCKETT	ENTERED INTO A CLOSED SESSION	XX						
3/18/25	MOTION 2025-32	DOCKETT	ADJOURNED THE REGULAR BOARD SESSION OF MARCH 18, 2025	XX						



# MBS International Airport

## Phases 2

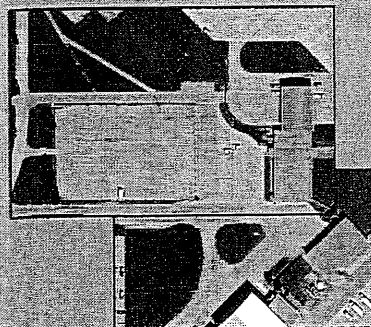
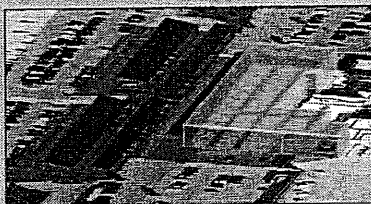
Short Term Parking  
Solar Canopies, Admin Bldg. & Airfield Lighting  
Solar & EV Charging



Contract Amount:  
\$7,300,000

Annual Revenue and Savings: \$390,000 +

Projected IRA Reimbursement: \$2,176,000



### PROJECT OVERVIEW

Veregy is partnering with MBS International Airport for the installation of Phase 2 of the project. Phase 2 of the project will include a 646 kW solar covered car canopy system at MBS International Airport's above the current short term parking lot. This system will offset terminal electricity usage and is projected to generate over \$390,000 in annual revenue and savings. With an estimated annual production of over 1,000,000 kWh, the system's performance will be tracked in real-time through a Solar Asset Management System. Additionally, Veregy will install an EV charging system that includes ten Level 1, two Level 2, and one DC fast charger for use by passengers as well as the public. This project will enable MBS International Airport to achieve significant energy savings and revenue generation simultaneously.

### PROJECT HIGHLIGHTS

- 646 kW of solar car canopies
- 216 kW of ground mounted solar panels
- 1,486 solar modules
- Over 1,000,000 kWh produced annually
- EV Charging system that includes ten dual level 1 chargers, two level 2 dual port chargers and 1 DC fast charger (25 Charging Location total)

### Key Points

- Provide additional amenities for passengers
- 100% funded by airport revenue & savings
- Will not increase local taxes

VEREGY.COM | 800.460.0995

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**MBS International Airport**  
**Terminal Parking Lot Energy Project**  
**Talking Points**

Financial

- This is NOT a tax and will not have any impact on taxes.
- This is MBS International Airport's responsibility to pay and will not impact the local municipalities in any way.
- The revenue and savings generated from the project will pay the annual bond payments.
- Estimated project contract amount: **\$7,300,000.**
- New annual Revenue and Savings: **\$390,000+.**
- The Investment Tax Credit rebate estimate: **\$2,176,000.**

Amenity Gain

- This project will provide improved amenities for our passengers, increase revenue, and reduce operating costs.
  - The terminal will gain covered parking immediately next to the main entrance.
  - The airport will gain:
    - 10 dual port level 1 EV charging stations (20 charging locations)
    - 2 dual port level 2 EV charging stations (4 charging locations)
    - 1 DC fast charging station
  - The solar project will offset:
    - Terminal: 35% of electrical usage (This phase only)
    - Administration Building: 85% of electrical usage
    - Lighting vault: 99% of electrical usage

## Miscellaneous

- Local labor and material will be used: solar modules are domestic and made in the USA, 100% of steel is made in the USA. Labor is 100% local Michigan contractors.
- Solar panels can be recycled - up to 95% of solar modules can be recycled and 100% of infrastructure is recyclable. There are companies that buy end of life and damaged modules specific for repurposing and reselling.
- Solar panel productivity is guaranteed for 25 years, with potential life span of over 50 years.
- *How does solar work in the winter with snow fall?* Solar obviously doesn't work as efficiently in winter as it does in the summer, but our design has been modeled utilizing a 20-year average for local weather conditions. Solar modules do tend to melt off snow faster due to the dark color and smooth texture of glass.

NOTICE OF PUBLIC HEARING BEFORE THE COUNTY OF BAY, MICHIGAN ON THE  
ISSUANCE OF AIRPORT REVENUE BONDS

The County of Bay, Michigan (the "County"), will hold a public hearing at 4:00 p.m. on Tuesday, March 18, 2025 in the Bay County Building, 515 Center Avenue, Bay City, Michigan on the proposed issuance by the MBS International Airport Commission (the "Commission") of airport revenue bonds, in one or more series, in the aggregate principal amount of not to exceed Seven Million Six Hundred Thousand (\$7,600,000).

Airport Revenue Bonds are proposed to be issued in one or more series in a maximum aggregate principal amount not to exceed Seven Million Six Hundred Thousand (\$7,600,000) (the "Bonds") for the purpose of financing part of the costs of acquiring and constructing improvements at MBS International Airport (the "Airport"), paying the costs of funding a debt service reserve fund securing the Bonds, paying capitalized interest on the Bonds and paying costs of issuance therefor.

Improvements to be financed, in whole or in part, from proceeds of the Bonds, include, but are not limited to, acquisition and installation of (i) energy conservation measures related to electrical consumption, including LED lighting, at various locations in the airport, and EV charging stations at the airport terminal and the airport Administration Building; (ii) solar photovoltaic canopies at the terminal parking lot; (iii) a solar photovoltaic array located at the Airport Administration Building and (iv) all necessary site improvements, electrical connections and interconnections, and appurtenances to be located at the Airport. The Airport property spans approximately 2,457 acres, encompassing a diverse mix of developed and undeveloped land. The northern perimeter primarily follows Buck Road, extending eastward from Carter Road to Fraser Road. The southern boundary runs along Pierce Road, stretching from Midland Road to Lawndale Road. The eastern edge extends along Fraser Road, bordered by Delta Road to the north and Pierce Road to the south. The western boundary follows Carter Road and partially along Midland Road, adjacent to the residential community of Freeland. This side also borders West Freeland Road. The Airport's main address is 8500 Garfield Road, Freeland, Michigan, 48623.

The Commission is a joint operation exercising the powers individually granted to the City of Saginaw, the City of Midland, and the County of Bay pursuant to Section 134 of the Michigan Aeronautics Code, Act 327, Public Acts of Michigan, 1945. Pursuant to Section 134, the Commission may exercise, on behalf of the political subdivisions acting jointly by which it is appointed, all of the powers of each such political subdivision granted by Act 327, including the power to issue revenue bonds to finance the costs of the acquisition, construction, operation, maintenance and equipping of airports and landing fields. The improvements to be financed with proceeds of the Bonds are to be owned and operated by the Commission or the County of Bay, Cities of Midland and Saginaw, Michigan.

THIS NOTICE is given pursuant to the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended. Additional information is available for inspection at the Bay County Building, 515 Center Avenue, Bay City, Michigan and the office of the Commission located at the Airport Administration Building at 8500 Garfield Road, Freeland, Michigan.

All interested citizens are encouraged, and will be offered an opportunity, to address the responsible authority official at said public hearing concerning the bonds proposed to be issued. Written comments also may be submitted by mail to the County at the Bay County Building, 515 Center Avenue, Bay City, Michigan.

BAY COUNTY, MICHIGAN

Dated: March 10, 2025

## MEMORANDUM

**TO:** County of Bay, City of Midland, City of Saginaw, Township of Tittabawassee  
**FROM:** Miller, Canfield, Paddock & Stone, P.L.C.  
**DATE:** February 27, 2025  
**RE:** Approval by Issuer for Tax-Exempt Bonds Issued by the MBS International Airport Commission

The MBS International Airport (the "Airport") is a public entity that jointly exercises the powers individually granted to the City of Midland ("Midland"), the City of Saginaw ("Saginaw"), and the County of Bay ("Bay County" and collectively with Midland and Saginaw, the "Local Issuers") to operate a municipal airport pursuant to Chapter VIII of the Aeronautics Code of the State of Michigan, Act 327, Public Acts of Michigan, 1945, as amended ("Act 327") (*See specifically*, MCL 259.134).

The Airport is currently planning to issue its 2025 revenue bonds (the "Bonds") to finance the costs of installing various energy efficiency improvements, renewable energy generation facilities, and electric vehicle charging stations at the Airport terminal and the Airport administration building.

In order for the interest on the Bonds to be tax-exempt, the Bonds must meet the requirements of the Internal Revenue Code of 1986, as amended (the "Code"). Section 147(f)(2)(A) of the Code requires that the Bonds be approved by the issuer of the Bonds and each governmental unit having jurisdiction over the area in which any facility is located. In this case, because the Local Issuers are the entities that formed the Airport, they are considered part of the "Issuer." The Airport Commission, along with the Local Issuers, will also be asked to approve the Bonds as the entities collectively constituting the "Issuer" and the Township of Tittabawassee will be asked to approve the Bonds as the public entity that "hosts" the Airport within its jurisdiction.

Section 147(f)(2)(B) of the Code provides that the Bonds shall be treated as having been approved by a governmental unit if the Bonds are approved by the applicable elected representative of such governmental unit after a public hearing following reasonable public notice. Pursuant to Section 147(f)(2)(E) of the Code, the governing board of each of the Local Issuers, as the elected legislative body of the Local Issuers, is the applicable elected representative that must approve the issuance of the Bonds after the public hearing is held. **Approval of the Bonds would not obligate any of the Local Issuers to pay any portion of the debt service on the Bonds or in any way pledge the Local Issuers' credit as security for the Bonds or otherwise cause the Local Issuers to incur any liability related to the refinancing.**

Typically, the public hearing described in the previous paragraph is held by governing board of each of the Local Issuers at its regularly scheduled meeting, with an approving resolution being adopted thereafter. The Airport is requesting that the Local Issuers schedule a public hearing as soon as possible. To meet the requirements of the Code, we will need to publish a notice on the Local Issuers' websites at least seven (7) days in advance of this public hearing. Enclosed with this memorandum is the proposed Notice of Public Hearing for your review.

Please let us know if you have any questions or need any further information. We appreciate your assistance in this matter.

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BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

A RESOLUTION APPROVING, SOLELY FOR THE PURPOSE OF SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, THE ISSUANCE BY THE MBS INTERNATIONAL AIRPORT COMMISSION OF NOT TO EXCEED \$7,600,000 AIRPORT REVENUE BONDS

Minutes of a regular meeting of the Board of Commissioners of the County of Bay, State of Michigan, held on March 18, 2025, at 4:00 p.m. prevailing Eastern Time.

PRESENT: COMMISSIONERS NIEMIEC, BANASZAK, BEGICK, BESON, DOCKETT, CRETE

ABSENT: COMMISSIONER RUPP

The following preamble and resolution were offered by Commissioner CRETE, who moved its adoption, and the motion was seconded by Commissioner BEGICK:

WHEREAS, the MBS International Airport Commission, a joint operation exercising the powers individually granted to the City of Saginaw, the City of Midland, and the County of Bay pursuant to Section 134 of the Michigan Aeronautics Code, Act 327, Public Acts of Michigan, 1945 (the "Issuer") proposes to issue Airport Revenue Bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, and Act 327, Public Acts of Michigan, 1945, as amended in one or more series in an aggregate principal amount of not to exceed Seven Million and Six Hundred Thousand Dollars (\$7,600,000) (the "Bonds"); and

WHEREAS, the Issuer will issue the Bonds the purpose of financing part of the costs of acquiring and constructing improvements at MBS International Airport (the "Airport"), paying the costs of funding a debt service reserve fund securing the Bonds, paying capitalized interest on the Bonds and paying costs of issuance therefor; and

WHEREAS, Section 147(f) of Internal Revenue Code of 1986, as amended (the "Code") requires, as a prerequisite to the issuance of the Bonds, that the Board of Commissioners of the County of Bay (the "Board") approve the issuance of the Bonds as the "applicable elected representative" of the County of Bay, in its role as a member of the Issuer and solely for the purpose of satisfying the issuer approval requirements of Section 147(f) of the Code; and

WHEREAS, on March 10, 2025, the County posted notice on its website of a public hearing to be held on March 18, 2025 on the issuance of the Bonds as provided in, and in satisfaction of, the public hearing requirements of the Code and Treasury Regulations thereunder.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the County of Bay, State of Michigan that:

1. **Public Approval.** The Board, as the “applicable elected representative” with respect to the County of Bay for purposes of Section 147(f) of the Code, and in reliance on the findings and determinations of the Issuer, as evidenced in the Bond Ordinance of the Issuer, hereby approves the issuance of the Bonds in an aggregate principal amount not to exceed \$7,600,000, for purpose of financing part of the costs of acquiring and constructing improvements at MBS International Airport. The foregoing approval is given in accordance with and solely to satisfy the requirement of Section 147(f) of the Code and does not obligate the County in any way with respect to the Bonds.

2. **Legal Requirements.** This resolution does not constitute a finding of the Board as to the compliance or noncompliance by the Issuer with respect to any legal requirements imposed upon them in connection with the issuance of the Bonds.

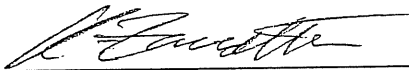
3. **Compliance with Open Meeting Requirements.** The Board finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

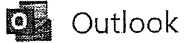
4. **Effective Date.** This Resolution will take effect and be in force immediately upon its adoption.

AYES:           6 \_\_\_\_\_

NAYS:           0 \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Katie Zanotti, County Clerk  
County of Bay



**BABHA Board Appointments by the Bay County Commission**

From Sara McRae <smcrae@babha.org>  
Date Wed 3/12/2025 8:59 AM  
To Lindsey Arsenault <ArsenaultL@baycountymi.gov>  
Cc Chris Pinter <cpinter@babha.org>

📎 3 attachments (1 MB)

Bay County Commission Report re BABHA Appts.pdf; Byrne Application 2025 Corrected.pdf; Pawlak Application 2025 Corrected.pdf;

Good morning, Lindsey,

The BABHA Nomination Committee Report for the Commissioners' packet is attached. Also, the applications for Richard Byrne and Robert Pawlak had corrections made to the questionnaire, which is used to assist in clarifying the legal requirements imposed on the composition of the BABHA Board. In both cases, these corrections were related to the consumer classifications and/or disclosures for such. Please see the attached.

Thank you for all your collaboration in this matter. It is always a pleasure!

Sara K. McRae  
Executive Assistant to the CEO  
Bay Arenac Behavioral Health Authority  
201 Mulholland Street  
Bay City, MI 48708  
Office: 989-895-2348

This e-mail and any files transmitted with it are the property of Bay-Arenac Behavioral Health Authority. This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this e-mail in error, please immediately notify us by telephone at (989) 497-1317.





**BEHAVIORAL HEALTH**

**Chief Executive Officer**  
Christopher Pinter

**Board of Directors**  
Richard Byrne, Chair  
Robert Pawlak, Vice Chair  
Patrick McFarland, Treasurer  
Christopher Girard, Secretary  
Tim Banaszak  
Patrick Conley  
Jerome Crete  
Sally Mrozinski  
Kathy Niemiec  
Carole O'Brien  
Pamela Schumacher

**Board Administration**  
Behavioral Health Center  
201 Mulholland  
Bay City, MI 48708  
800-448-5498 Access Center  
989-895-2300 Business

Arenac Center  
PO Box 1188  
1000 W. Cedar  
Standish, MI 48658

North Bay  
1961 E. Parish Road  
Kawkawlin, MI 48631

William B. Cammin Clinic  
1010 N. Madison  
Bay City, MI 48708

[www.babha.org](http://www.babha.org)

March 12, 2025

Tim Banaszak, Chairperson  
Bay County Board of Commissioners  
515 Center Avenue, Suite 405  
Bay City, MI 48708

Dear Chairperson Banaszak:

On March 31, 2025, three (3) Bay County appointments on the Bay Arenac Behavioral Health Authority (BABH) Board of Directors will expire. These 3 positions are each for a three year term commencing April 1, 2025 and expiring March 31, 2028. In addition, there is one (1) vacant position with a term commencing immediately upon appointment and expiring March 31, 2026 due to the resignation of Mrs. Toni Reese.

The BABH Nominations Committee met on March 6, 2025 to review the applications received by the Office of the Bay County Board of Commissioners. Six (6) applications were reviewed.

The applications were reviewed pursuant to the Mental Health Code, Public Act 258 of 1974, as amended. There are two separate categories of consumer eligibility for the applicants to qualify in order to ensure that BABH meets the Board requirements of the Mental Health Code (MHC), Section 222 (1) composition, primary consumers and family members of primary consumers. The BABHA Boards needs at least three (3) consumers, one of which must be a primary consumer.

The first category must be representative of primary consumers as defined in the MHC. There are three (3) applicants that meet this criteria. The second category is representative of family members of primary consumers. There are three (3) applicants that meet this criteria. The last category is comprised of the general public, and all the applicants meet this criteria. Attached please find a report for consideration by the Bay County Board of Commissioners.

Thank you for your attention to this matter. The BABH Board will await notification of appointments by the Bay County Board of Commissioners.

Respectfully,

A handwritten signature in black ink, appearing to read "Sara K. McRae".

Sara K. McRae  
Executive Assistant to the CEO



Nomination Committee Report  
March 12, 2025

Qualifying Applicants for Membership on the BABH Board of Directors

Bay County Board of Commissioners

Please appoint four (4) total:

Primary Consumers – Please appoint one (1):

Richard Byrne  
Christopher Girard  
Justin Peters

Family Member – Please appoint two (2):

Christopher Girard  
Justin Peters  
Robert Pawlak

General Public – Please appoint one (1):

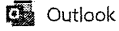
Richard Byrne  
Christopher Girard  
Shelley King  
Robert Pawlak  
Justin Peters  
Sandy Shutt

Please specify which appointments are:

1) The three (3) members with terms commencing April 1, 2025 and expiring March 31, 2028

&

2) The one (1) member with a term expiring commencing immediately and expiring March 31, 2026



Application for Appointment to BABHA

From postmaster@netsource-one.net <postmaster@netsource-one.net>  
Date Sun 2/16/2025 4:22 PM  
To Board Applications <boardapplications@baycountymi.gov>

Name: Christopher Girard  
Address: 100 Braddock Street  
CityStateZip: Bay City  
Home Phone: 989-450-7827  
Business Phone:  
Occupation: Mayor  
Employer: City of Bay City  
Resident?: Yes  
How Long?: 45 years

Interests: I am the current Secretary of the BABHA Board. I have previously served formerly as an Executive Director serving BABHA consumers for over 20 years. I have State level relationships to help advocate for our local consumers of BABHA services. I currently serve as Mayor for the City of Bay City which will allow me to advocate for services provided by BABHA.  
Other: My family has been involved with Mental Health Services my whole life. I'm am strong advocate for the vulnerable individuals served through BABHA. My granddaughter, who experiences Autism, allows me to have direct knowledge and experience of services provided by BABHA. I have also been a direct recipient of mental health services in my lifetime and know the important role these services provide in our community.

Email: cgirard1@msn.com

- 1): yes,I am 18 years of age or older (must be 18+)
- 2): no,I am a county commissioner (limit of 4 commissioners)
- 3): yes,I am a state, county or lcal public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)
- 4): yes,I live in Bay County (must have primary residence in Bay County)
- 5): no,I am employed by the Michigan Department of Community Health
- 6): no,I am employed by BABHA
- 7): no,I am a party to a contract with community mental health or administering or benefitting financially from a contract with BABHA
- 8): no,I serve in a policy-making position with an agency under contract with BABHA (If you checked yes to 5, 6, 7 or 8 you cannot be appointed to the BABHA Board)
- 9): yes,I am/have been a primary consumer of mental health services. (primary consumer means an individual who has received or is receiving service from the Department of Community Health or a community mental health services program or services from the private sector equivalent to those offered by the Department of Community Health or community mental health services program. This means just about any mental health service you have ever received in your entire lifetime).
- 10): yes, I am/have been a family member of a primary consumer (Family member means parent, step-parent, spouse, sibling, child or grandparent of a primary consumer or an individual upon whom a primary consumer is dependent for at least 50% of his or her financial support. Same service and timeframe criteria as primary consumer).
- 11): yes,I can be identified as a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so. I waive only those rights under the Mental Health Code that are necessary to make this identification.
- 12): yes,I can be identified as a family member of a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so.

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Subject:

FW: Robert J. Pawlak - Application for Appointment to BABHA

From: [postmaster@netsource-one.net](mailto:postmaster@netsource-one.net) <[postmaster@netsource-one.net](mailto:postmaster@netsource-one.net)>

Sent: Tuesday, February 18, 2025 10:05 AM

To: Board Applications <[boardapplications@baycountymi.gov](mailto:boardapplications@baycountymi.gov)>

Subject: Application for Appointment to BABHA

Name: Robert J. Pawlak

Address: 260 N. Pine Rd.

CityStateZip: BAY CITY

Home Phone: 9892337320

Business Phone: 9898927221

Occupation: Teacher/Twp. Supervisor

Employer: SVSU/Portsmouth Twp

Resident?: Yes

How Long?: 66 years

Interests: I have long been an advocate for Behavioral Health. I have relatives who have been provided with services in the past. I have been a dedicated member of BABH on both the local and state level, and like to continue serving on behalf of Bay County.

Other: It has been a pleasure to serve on the BABH Board. The Bay Arenac Behavioral Health Authority is recognized throughout the state as a model of what a behavioral health program should look like... I can proudly say that I have been a part of its achieving this status.

Email: [bopav@aol.com](mailto:bopav@aol.com)

- 1): yes,I am 18 years of age or older (must be 18+)
- 2): no,I am a county commissioner (limit of 4 commissioners)
- 3): yes,I am a state, county or lcal public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)
- 4): yes,I live in Bay County (must have primary residence in Bay County)
- 5): no,I am employed by the Michigan Department of Community Health
- 6): no,I am employed by BABHA
- 7): no,I am a party to a contract with community mental health or administering or benefitting financially from a contract with BABHA

8): no, I serve in a policy-making position with an agency under contract with BABHA (If you checked yes to 5, 6, 7 or 8 you cannot be appointed to the BABHA Board)

9): <sup>NO</sup> ~~yes~~, I am/have been a primary consumer of mental health services. (primary consumer means an individual who has received or is receiving service from the Department of Community Health or a community mental health services program or services from the private sector equivalent to those offered by the Department of Community Health or community mental health services program. This means just about any mental health service you have ever received in your entire lifetime).  
*3/10/25*

10): yes, I am/have been a family member of a primary consumer (Family member means parent, step-parent, spouse, sibling, child or grandparent of a primary consumer or an individual upon whom a primary consumer is dependent for at least 50% of his or her financial support. Same service and timeframe criteria as primary consumer).

11): no, I can be identified as a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so. I waive only those rights under the Mental Health Code that are necessary to make this identification.

12): <sup>yes</sup> ~~no~~, I can be identified as a family member of a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so.  
*RSP*  
*3/10/25*

Richard Byrne  
710 E. Whitefeather  
Pinconning, MI 48650  
989-615-8585  
[Redhorse2121@yahoo.com](mailto:Redhorse2121@yahoo.com)

February 11, 2025

Tim Banaszak, Chairman  
Bay County Board of Commissioners  
515 Center Avenue, Suite 405  
Bay City, MI 48708

Dear Chairman, Banaszak:

My term as a Board member on the Bay Arenac Behavioral Health (BABH) Board of Directors expires March 31, 2025. Please accept this letter and attached application as my request seeking reappointment for another 3-year term.

The services provided by BABH in our community are invaluable to persons with developmental disabilities, severe mental illness, and substance use disorders. BABH programs offer supports and services for individuals to attain the highest quality of life by building relationships in the community and making positive personal choices through empowerment and recovery-based practices.

BABH continues to advocate with the State to preserve the local health care safety net and maintain the county-based structure of community mental health services. This has included continued efforts to resist commercialization of public mental health services via legislative appropriation, expansion of community supports such as the Mobile Response Team, and increasing supports in the juvenile detention center, the County Jail, the public school system, and the residential provider system.

I have served on the BABH Board since 1992. During my tenure, I have served as chair for various board committees, and fulfilled the role as Vice Chair and Chair of the full Board. I believe the public behavioral health system is crucial to the residents of Bay County. My tenure on the board, public sector experience, and life-long commitment to the community make me an excellent candidate for the BABH Board and allows me a different perspective when considering policy matters as a Board member and advocating for the community.

Thank you,

A handwritten signature in cursive script, appearing to read "Richard Byrne".

Richard Byrne

**Bay County Board of Commissioners**

**County of Bay Application for Appointment to  
Bay-Arenac Behavioral Health Authority (BABHA)**

Name: RICHARD LOUIS BYRNE  
Address: 710 E. WHITE FEATHER RD. PINNACLEDGE MI. 48650  
Phone: 989 879 3161  
Email: REDHORSE 2121 @ YAHOO . COM  
Occupation: RETIRED  
Employer: \_\_\_\_\_  
Are you a resident of Bay County: YES

Please list your interests and qualifications for the BABHA Board:

CONTINUE TO PROVIDE THE BEST SERVICE  
AND CARE TO THOSE IN NEED OF OUR  
SERVICES

List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection:

PRIMARY CONSUMER :  
VETERAN'S ADMINISTRATION

Date Submitted: FEB 18 2025

Richard Byrne

## Bay-Arenac Behavioral Health Authority (BABHA) Board Member Application Questionnaire

According to the Mental Health Code (1995, PA 290 MCL 330.1222) certain requirements and limitations are imposed on the composition of the community mental health board membership. Please respond to the following questions:

- | YES           | NO            |  |
|---------------|---------------|--|
| <u>X</u>      | <u>      </u> | 1) I am 18 years of age or older (must be 18+)   |
| <u>      </u> | <u>X</u>      | 2) I am a county commissioner (limit of 4 commissioners)   |
| <u>      </u> | <u>X</u>      | 3) I am a state, county or local public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)  |
| <u>X</u>      | <u>      </u> | 4) I live in Bay County (must have primary residence in Bay County)  |
| <u>      </u> | <u>X</u>      | 5) I am employed by the Michigan Department of Community Health  |
| <u>      </u> | <u>X</u>      | 6) I am employed by BABHA  |
| <u>      </u> | <u>X</u>      | 7) I am a party to a contract with community mental health or administering or benefitting financially from a contract with BABHA  |
| <u>      </u> | <u>X</u>      | 8) I serve in a policy-making position with an agency under contract with BABHA<br>(If you checked yes to 5, 6, 7 or 8 you cannot be appointed to the BABHA Board)   |
| <u>X</u>      | <u>      </u> | 9) I am/have been a primary consumer of mental health services. (primary consumer means an individual who has received or is receiving service from the Department of Community Health or a community mental health services program or services from the private sector equivalent to those offered by the Department of Community Health or community mental health services program. This means just about any mental health service you have ever received in your entire lifetime). |
| <u>X</u>      | <u>NO</u>     | 10) I am/have been a family member of a primary consumer (Family member means parent, step-parent, spouse, sibling, child or grandparent of a primary consumer or an individual upon whom a primary consumer is dependent for at least 50% of his or her financial support. Same service and timeframe criteria as primary consumer).  |

*3-6-05*  
*ORB*

For items 9 and 10, 1/3 of the BABHA Board (4 members) must be primary consumers or family members and of that 1/3 at least 1/2 (2 members) shall be primary consumers.

- X 11) I can be identified as a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so. I waive only those rights under the Mental Health Code that are necessary to make this identification.

*[Signature]*  
Signature

*FEB. 15 2005*  
Date

This release/waiver can be revoked at any time.

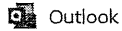
- X 12) I can be identified as a family member of a primary consumer and hereby grant permission to BABHA to identify me as such when asked to do so.

*[Signature]*  
Signature

*FEB 15 2005*  
Date

This release/waiver can be revoked at any time.






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 Application for Appointment to BABHA
 

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From postmaster@netsource-one.net <postmaster@netsource-one.net>  
 Date Wed 2/19/2025 1:26 PM  
 To Board Applications <boardapplications@baycountymi.gov>

Name: Shelley King  
 Address: 748 Shook Court  
 CityStateZip: Bay City, MI 48708  
 Home Phone: 989.450.2423

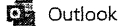
Business  
 Phone:  
 Occupation: Retired  
 Employer: State of MI  
 Resident?: Yes  
 How Long?: 29 Years

Interests: I have a Bachelor of Science Degree in Social Work. I retired from the State of Michigan, Department of Corrections after 25+ years of service. I retired as an Assistant Deputy Warden in charge of Programs and Housing. I counseled many prisoners throughout my career, along with completing many required forms to advocate them upon their possible release from prison.

Other: I am interested in becoming part of a community that is committed to educating the community about mental health, physical health, and the overall well being of those in need of services. I would like to help them receive the services they need, so they may become able to take care of themselves for effectively.

Email: Kingsct3@yahoo.com

- 1): yes, I am 18 years of age or older (must be 18+)
- 2): no, I am a county commissioner (limit of 4 commissioners)
- 3): no, I am a state, county or local public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)
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Application for Appointment to BABHA

From postmaster@netsource-one.net <postmaster@netsource-one.net>  
Date Tue 2/25/2025 11:54 AM  
To Board Applications <boardapplications@baycountymi.gov>

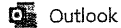
Name: Sandy Shutt  
Address: 5653 Stoney Creek Drive Cortland Fa  
CityStateZip: City of Bay City, MI (Utility) (RT2  
Home Phone: 9895452965  
Business Phone: n/a  
Occupation: Registered Nurse - Retired.  
Employer: McLaren  
Resident?: Yes  
How Long?: 65 yrs.

Interests: With over 40+ years in healthcare, I have a varied background in the functionality of the healthcare system, including state and federal regulations, financial management, in addition to clinical needs. I find the longevity of board members to be a positive in the oversight of these programs and would present that I would be able to augment their efforts. If selected, I would be happy to fulfill the partial term which is now available,

Other: During my tenure as Chair of the Bay/Arenac DHHS Board, one of my co-board members, who is a member of the BABH Board, introduced the need for additional collaboration with the BABH services and the needs of the DHHS clients, and since there is such a lacking of facilities/services for our adolescent population, I would work to enhance and facilitate this relationship.

Email: sshutt922@gmail.com

- 1): yes, I am 18 years of age or older (must be 18+)
- 2): no, I am a county commissioner (limit of 4 commissioners)
- 3): no, I am a state, county or local public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)
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- 12): no, I can be identified as a family member of a primary consumer and hereby grant permission to the BABHA Board to identify me as such when asked to do so.




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 Application for Appointment to BABHA
 

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From postmaster@netsource-one.net <postmaster@netsource-one.net>  
 Date Wed 2/26/2025 1:46 PM  
 To Board Applications <boardapplications@baycountymi.gov>

Name: Justin Peters  
 Address: 367 old orchard  
 CityStateZip: Essexville, MI 48732  
 Home Phone: 989-280-1369  
 Business Phone: 989-280-1369  
 Occupation: Retired  
 Employer: N/a  
 Resident?: Yes  
 How Long?: 49 years  
 Interests: I have served on the board for 4 years in the past, am currently on the recipient rights committee, as well as an active board member on our regions substance use disorder.

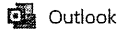
## Other:

Over the years I have established a good working relationship with our ceo, and many of the Babh staff. When I was on the board I was working with the HR department to try and think of ways outside of the box to bring in and maintain staff due to the high turnover. I served on various committees one of which was our audit committee and helped in potentially saving money on contracts and other higher priced expenditures. I'm passionate with maintaining and furthering our goals within the organization. Being retired I am flexible with our meeting schedule. There are no aspirations to use this position to pad my political resume, and I'm focused on doing the best that I can for the organization as I have in the past and still do with my limited involvement

## Email:

Comicmonkey1@outlook.com

- 1): yes, I am 18 years of age or older (must be 18+)
- 2): no, I am a county commissioner (limit of 4 commissioners)
- 3): no, I am a state, county or lcal public official (limit of 6 officials serving in an elected or appointed public office or employed more than 20 hours/week by an agency of federal, state, city or local government)
- 4): yes, I live in Bay County (must have primary residence in Bay County)
- 5): no, I am employed by the Michigan Department of Community Health
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- 7): no, I am a party to a contract with community mental health or administering or benefitting financially from a contract with BABHA
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Application for Appointment to County Board

From postmaster@netsource-one.net <postmaster@netsource-one.net>  
Date Fri 2/28/2025 8:44 AM  
To Board Applications <boardapplications@baycountymi.gov>

FieldName: What Board Are You Applying For?  
Board: Region VII Area Agency on Aging Board of Directors  
FieldName 1: Name:  
Name: Pat Beson  
FieldName 2: Address:  
Address: 1480 S Huron Rd,  
FieldName 3: City, State, Zip Code:  
City State Zip: Kawkawlin, MI 48631  
FieldName 4: Home Phone:  
Home Phone: 989-717-6452  
FieldName 5: Business Phone:  
Business  
Phone:  
FieldName 6: Occupation:  
Occupation: Self Employed  
FieldName 7: Employer:  
Employer: Self Employed  
FieldName 8: Are you a resident of Bay County?  
Resident: Yes  
FieldName 9: How Long?  
Resident How Long: 73 years  
FieldName 10: List your interests and qualifications for the above Board or Commission  
Interests: I currently serve as the Treasurer of the Region VII AAA Board of Directors, where I have been a dedicated member for 16 years. My public service experience includes 8 years as a County Commissioner and 8 years as a Township Trustee.  
FieldName 11: List any other information you feel would be pertinent in assisting the County Board of Commissioners in their selection.  
Other Info: I have a love for the 60 and better population.  
FieldName 12: What is your e-mail address?  
Email: Besonssupermarket@gmail.com



February 7, 2025

Bay County Board of Commissioners  
Chairman Tim Banaszak  
515 Center Avenue  
Bay City, MI 48708

Re: Notice of Public Hearing – Amended Brownfield Plan – Water Street Lofts

Dear Mr. Banaszak:

Notice is hereby given that the Bay City Brownfield Redevelopment Authority will hold a public hearing on Tuesday, February 25<sup>th</sup>, 2025, at 4:00pm p.m. at City Hall, 301 Washington Avenue, Bay City, Michigan 48708, Room 401, on the adoption of a proposed resolution to amend the Brownfield Plan for the Water Street Lofts project.

The property included in the Brownfield Plan is more fully described as:

**Address:** 1210 North Water Street, 114 1<sup>st</sup> Street, and 1201 Washington Avenue

**Parcel ID:** 09-160-021-180-001-00, 09-160-021-180-002-00, 09-160-021-180-004-00

**Owner:** Riverview Apartments Bay City, LLC

**Description:**

1210 North Water Street:  
ENTIRE BLK 12 & W 23 FT OF VAC SAGINAW ST ADJ THRT LOWER SAGINAW.  
(CORRECT DESC FOR 1995)

114 1<sup>st</sup> Street:  
W 43 FT LOTS 7 THRU 12 BLK 13 LOWER SAGINAW & E 37 FT OF VAC SAGINAW ST  
ADJ SD LOTS EXC E .6 FT OF SD LOTS 7 & 8

1201 Washington Avenue:  
LOTS 5 THRU 8 IN BLK 13 OF LOWER SAGINAW EXC N 19.2 FT OF SD LOTS 5 & 8 &  
EXCEPTING W 42.4 FT OF SD LOTS 7 & 8 & INCLUDING THE VAC ALLEY ADJACANT  
TO SD LOTS AS DESC

A copy of the amended brownfield plan, including maps and a detailed summary regarding the fiscal and economic implications of the plan, can be reviewed in the City Clerk's Office during regular business hours of 8:00 am until 5:00 pm beginning February 11<sup>th</sup>, 2025. All aspects of the amended Brownfield Plan are open for discussion at the public hearing.

Sincerely,



Shelli Thurston  
Economic Development Marketing Manager  
(989) 894-8227  
[sthurston@baycitymi.gov](mailto:sthurston@baycitymi.gov)

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (3/11/2025)
- WHEREAS, Continuous glucose monitors (CGM) and insulin pumps are currently provided coverage under the Bay County medical plan; and
- WHEREAS, BCBSM DME providers do not carry Dexcom or Omni pods and the manufacturer cannot bill medical plans for this; and
- WHEREAS, It is common for plans to offer coverage for these items under the pharmacy plans to provide greater access to members. It's imperative that members are able to access these items to avoid further health complications; and
- WHEREAS, The requested change does not add additional expense; it simply changes the billing method for the pharmacy plan to provide greater access. Funds are currently budgeted in the health care fund and no additional funds are necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the addition of continuous glucose monitors (CGM) and insulin pumps to the pharmacy benefit plan with Employee Health Insurance Management, Inc. (EHIM); Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any necessary documentation or amendment to add this coverage with EHIM on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Personnel – Addition of Continuous Glucose Monitors (CGM) and Insulin Pumps to Pharmacy Benefit Plan - EHIM

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. NIEMIEC

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (3/11/2025)  
 WHEREAS, On October 8, 2024, a bid was published on the print and online editions of MLive, the Bay County Facebook, Webpage and TV station; as well as BidNet and SmartProcure, two national/international bid cooperatives; and  
 WHEREAS, Vendor responses were opened on October 18, 2024, and Bay County received five (5) responses from J.Ranck Electric, ORE Power, Escon Group, Battery Backup Systems, and Bay Valley Electric. All vendors were deemed responsive; and  
 WHEREAS, During the review of the bid submissions, both the Bay County Finance Department and Central Dispatch Department determined that Bay Valley Electric was the best overall value for Bay County; and  
 WHEREAS, The pricing breakdown is as follows:

Vendor	UPS	Delivery	Removal of Old Equipment	Total Bid Cost
J. Ranck Electric	\$38,319.00	\$556.00	\$1,625.00	\$40,500.00
ORE Power LLC	\$35,495.00	\$1,000.00	\$5,000.00	\$41,495.00
Bay Valley Electric	\$44,264.62	Included	Included	\$44,264.62
Escon Group	\$43,750.00	\$1000.00	\$600.00	\$45,350.00
Battery Backup System, Inc	\$52,300.00	\$1,200.00	\$3,000.00	\$56,500.00

RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award the Request for Proposal (RFP 2024-25) Bid Award for the Central Dispatch Uninterrupted Power Supply Replacement to Bay Valley Electric and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That any related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
 AND COMMITTEE

Purchasing - RFP Bid Award - Central Dispatch Uninterrupted Power Supply Replacement to Bay Valley Electric

MOVED BY COMM. CRETE

SUPPORTED BY COMM. BEGICK

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (3/11/2025)

WHEREAS, Prior to 2024, the Bay County Finance Department's accountant managed lease tracking through spreadsheets. In 2024, the department transitioned to DebtBook, signing a one-year contract for \$8,000, with an additional \$1,500 implementation fee; and

WHEREAS, The purchase of DebtBook software streamlined that process, centralized the information in one location, and simplified the annual reporting. Other departments can utilize the features of this program at no additional cost; and

WHEREAS, DebtBook assists with tracking requirements for GASB 87 and 96 compliance and provides premium support, which includes contract review and data entry, saving Bay County time during the audit process; and

WHEREAS, This expense is budgeted for 2025. The lease breakdown is as follows: Year 1 costs \$8,400, Year 2 costs \$8,700, and Year 3 costs \$9,000, resulting in a total lease cost of \$26,100 over three years; and

WHEREAS, Additionally, the annual fee for support is \$1,250 per year, which would total \$3,750 over the 3-year contract. Selecting the 3-year lease ensures an increase of 3.5%, whereas continuing with an annual lease may result in increases of 5% to 10% each year; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement for DebtBook software for a three (3) year lease and authorizes the Chairman of the Board to execute the Agreement for the purchase and implementation of DebtBook Software and any related documents, on behalf of Bay County (Finance), following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance – DebtBook Software Agreement

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      ABSENT       
VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (3/11/2025)
- WHEREAS, As part of the 2024 Annual Audit, the Bay County Finance Department prepares the State of Michigan Form F-65, known as the Annual Local Unit Fiscal Report; and
- WHEREAS, The F-65 Report aligns the audited financial statement numbers and is due on the same date as Bay County's 2024 Comprehensive Annual Financial Report is due: June 30, 2025; and
- WHEREAS, Due to these dual requirements, the Finance Department is requesting that Bay County Auditors, Rehmann Robson, prepare the F-65 Form on behalf of Bay County; and
- WHEREAS, The Bay County Finance Department requested a quote for this additional service from the auditors and Rehmann Robson has confirmed that they will prepare Form F-65 for \$5,000; and
- WHEREAS, The 2025 Budget includes funds to cover the expense under the Board of Commissioners audit fees expense line item, with the F-65 expense noted in the text notes of the BOC audit fees section; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Engagement Letter of Understanding/Change Order with Rehmann Robson for the preparation of the state-required F-65 Form with the cost not to exceed \$5,000; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Letter of Understanding/Change Order on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That any related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance – Bay County Audit F-65 Form – Rehmann Robson LOU

MOVED BY COMM. CRETE

SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 ABSENT 1

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (3/11/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

2/12/2025	\$320,071.41
2/12/2025	\$203,517.75
2/20/2025	\$549,106.98
2/26/2025	\$595,571.76
3/5/2025	\$619,675.21

JEROME CRETE, CHAIR  
AND COMMITTEE

Payables

MOVED BY COMM. CRETE  
SUPPORTED BY COMM. DOCKETT

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      ABSENT     

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (3/18/25)  
 WHEREAS, Congress and the President of the United States have established April 6-12, 2025, as National Crime Victims' Rights Week; and  
 WHEREAS, Crime affects individuals, families, and communities in profound and varied ways, often leaving lasting physical, emotional, and social challenges; and  
 WHEREAS, The concept of kinship underscores the connections that build bridges to support, services, and shared strength among survivors, advocates, and communities; and  
 WHEREAS, Kinship is the foundation of victim advocacy, inspiring trauma-informed care that meets survivors where they are; and  
 WHEREAS, Through kinship, we build peer networks and community alliances that empower survivors, foster resilience, and offer pathways to healing; and  
 WHEREAS, Kinship reminds us of the strength that comes from connection, the importance of listening to every voice, and the power we have to create lasting change when we work together; Therefore, Be It  
 RESOLVED That the Bay County Board of Commissioners hereby proclaims the week of April 6-12, 2025, as National Crime Victims' Rights Week in Bay County, Michigan; Be It Further  
 RESOLVED This proclamation reaffirms Bay County's dedication to building connections, standing in kinship with survivors, and creating a future where healing and hope are within reach for everyone.

TIM BANASZAK, CHAIR  
 AND BOARD

National Crime Victims' Rights Week- 2025

MOVED BY COMM. BEGICK

SUPPORTED BY COMM. CRETE

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS      NAYS      ABSENT     

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

**NATIONAL CRIME VICTIMS' RIGHTS WEEK**  
**APRIL 6-12, 2025**

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**KINSHIP**  
**CONNECTING**  
**& HEALING**

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Office for Victims of Crime  
**OVC**



**MICHAEL P. KANUSZEWSKI**  
Bay County Prosecuting Attorney

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (3/18/25)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report – February 2025

TIM BANASZAK, CHAIR  
AND BOARD

County Executive – Status Reports

MOVED BY COMM. BEGICK

SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_

VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

Page 1 of 2  
 CHANGES IN EMPLOYMENT STATUS  
 FEBRUARY 2025

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<b><u>NEW HIRES (Regular Status):</u></b>		
Jordyn Buza Full-time Correctional Facility Officer	Sheriff – Jail	2/24/2025
Emily Clifford Dispatcher	Central Dispatch	2/17/2025
Kyle Glocksine Part-time Driver	Department on Aging	2/13/2025
Wesley Frank CFO Full-time	Sheriff – Jail	2/03/2025
Scott Trepkowski Finance Officer	Finance	02/03/2025
Nicole Putt Purchasing Agent	Finance	2/03/2025
<b><u>NEW HIRE (On-call/temporary):</u></b>		
George Schwerin Marine Patrol Deputy	Sheriff-Marine Patrol	2/26/2025
Joshua Vanderlaan Temp GIS Tech Transportation Planner	Env Affairs Comm Dev	2/24/2025
Peyton Johnson Temp Custodian	Buildings & Grounds	2/24/2025
Andrew Tennant Marine Patrol Deputy	Sheriff - Marine Patrol	2/14/2025
Kenneth Smith On-Call Driver	Department on Aging	2/12/2025
<b><u>TRANSFER:</u></b>		
Tina Hildinger From Dispatcher To: Dispatch Supervisor	Central Dispatch	2/13/2025
Britney Crowl From: Dep Probate Register To: Chief Assign Clerk/ Dep Juvenile Register	Probate Court	2/10/2025

Katie Spyhalski  
From: Chief Assign Clerk/  
Juvenile Register  
To: Benefits Administrator  
Accountant  
From: Probate Court  
To: Payroll/Benefit  
2/10/2025

McKinley Zimmer  
From: Temp Custodian  
To: Full-time Custodian  
Buildings & Grounds  
2-10-2025

Jessica Foss  
From: Assistant Purch Agent  
To: Nutrition Serv Manager  
From: Finance  
To: Department on Aging  
2/4/2025

**RETURN:**

Logan Martin  
Part-time Pub Health Nurse BSN  
Health Dept- Immunizations  
2/3/2025

Richard Kolb  
Part-time CFO Drug & Alcohol  
Testing  
Sheriff – Jail  
1/31/2025

**SEPARATIONS:**

Jacqueline Carmoega  
On-Call In-Home Worker  
Department on Aging  
2/13/2025

Rebecca Maes  
WIC Typist Clerk II  
Health Department – WIC  
2/11/2025

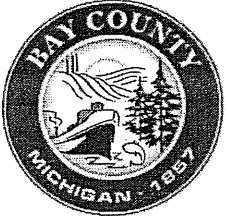
Paige Needham  
Public Health Nurse CSHCS  
Health Department  
2/7/2025

David Zettle  
Circuit Court Clerk  
Circuit Court  
1/30/2025

**RETIREMENT:**

Personnel Department





**OFFICE OF  
BAY COUNTY EXECUTIVE**

**James A. Barcia**  
County Executive

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515 Center Avenue, Suite 401  
Bay City, Michigan 48708  
Tel: (989) 895-4130 | Fax: (989) 895-2094

March 10, 2025

Tim Banaszak, Board Chair  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

RE: Appointment of Michael Losey

Commissioner Banaszak,

In compliance with Michigan Public Act 139 of 1972 Section 8e, a County Executive shall appoint, supervise, and at pleasure remove heads of departments other than elected officials. The appointment of heads of departments shall require the concurrence of a majority of a county board of commissioners.

I am requesting concurrence of my appointment of Michael Losey as Bay County Environmental Affairs and Community Development Director. Michael has 17 years of professional experience and has been working as the Natural Resource Manager for Springfield Township for ten years. He is skilled at planning and implementing natural resource management projects and activities including invasive species removal. Michael is experienced in developing and completing grant application and regulatory compliance documents and has experience with field software including ARCGIS.

Michael's experience, dedication and passion for our natural resources makes him an ideal candidate for this position.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Barcia".

Jim Barcia  
Bay County Executive

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Email: [countyexecutive@baycountymi.gov](mailto:countyexecutive@baycountymi.gov) | Web: [www.baycountymi.gov](http://www.baycountymi.gov)

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (3/18/25)  
 RESOLVED By the Bay County Board of Commissioners that, effective immediately and in compliance with MCL 45.558(1)(e), the Board of Commissioners concurs in the County Executive's appointment of Michael Losey as Bay County Environmental Affairs and Community Development Director.

TIM BANASZAK, CHAIR  
 AND BOARD

County Executive – Appointment of Michael Losey as Bay County Environmental Affairs and Community Development Director

MOVED BY COMM. BEGICK  
 SUPPORTED BY COMM. CRETE

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_  
 VOICE: YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED X DEFEATED \_\_\_ WITHDRAWN \_\_\_  
 AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

To: Tim Banaszak, Chairperson  
From: Tiffany Jerry, Director of Personnel and Employee Relations  
Date: March 11, 2025  
RE: Equalization Restructure

Please consider the following for the agenda of your next meeting scheduled for March 18, 2025.

**REQUEST:**

We are requesting a restructuring of the Equalization Department.

**BACKGROUND:**

The Equalization Department has historically had three employees; Director, Appraisal Aide/GIS and Appraiser II. Due to the shortage of qualified individuals in recent years the County has outsourced the Equalization Director position which created a cost savings. This results in two full time staff in the office. The County has experienced difficulty in recruiting individuals experienced in this field for all Equalization positions. In an effort to provide appropriate coverage, cross training and continuity in the event of a vacancy or absence, the County is better served having two equal positions rather than two different positions. Equalizing the positions will streamline operations in the department while providing appropriate task coverage and service to the community. This does not change the FTE of the Equalization Department.

**FINANCE/ECONOMICS:**

The approx. cost to make this change in 2025 wage and fringe benefit rates is \$5000.

**RECOMMENDATION:**

Please approve the restructure and necessary budget adjustments.

Cc: James Barcia  
Keegan Bengal

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 18, 2025

RESOLUTION

- BY: BAY COUNTY BOARD OF COMMISSIONERS (3/18/25)
- WHEREAS, The Bay County Equalization Department has historically had three employees: Director, Appraisal Aide/GIS and Appraiser II; and
- WHEREAS, Due to the shortage of qualified individuals in recent years, Bay County has outsourced the Equalization Director position, which created cost savings, resulting in two full-time staff in the office; and
- WHEREAS, Bay County has experienced difficulty in recruiting individuals experienced in this field for all Equalization positions and to provide appropriate coverage, cross-training and continuity in the event of a vacancy or absence, the department is better served by having two equal positions rather than two different positions; and
- WHEREAS, Make the positions equal will streamline department operations while providing appropriate task coverage and service to the community. This does not change the Equalization Department's full-time equivalent (FTE); and
- WHEREAS, The cost of restructuring for the change in 2025 wage and fringe benefit rates is \$5,000, with funds to come from the General Fund, Fund Balance; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the restructuring of the Bay County Equalization Department with two equal positions rather than two different positions and that a budget adjustment for this change in the amount of \$5,000, with funds to come from the General Fund, Fund Balance is approved; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND BOARD

Personnel – Equalization Restructure

MOVED BY COMM. BEGICK  
SUPPORTED BY COMM. BESON

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
KATHY NIEMIEC	X			LARRY BESON	X			JEROME CRETE	X		
TIM BANASZAK	X			CHRISTOPHER T. RUPP			X				
VAUGHN J. BEGICK	X			JESSE DOCKETT	X						

VOTE TOTALS:

ROLL CALL: YEAS 6 NAYS 0 ABSENT 1  
 VOICE: YEAS 6 NAYS 0 ABSENT 1  
 DISPOSITION: ADOPTED X DEFEATED      WITHDRAWN       
 AMENDED      CORRECTED      REFERRED      NO ACTION TAKEN

**BAY COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 18, 2025**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY, FEBRUARY 18, 2025, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN TIM BANASZAK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KATHY NIEMIEC, VAUGHN J. BEGICK, LARRY BESON, CHRISTOPHER RUPP, JESSE DOCKETT, JEROME CRETE, AND CHAIRMAN TIM BANASZAK

OTHER MEMBERS: KATHLEEN B. ZANOTTI, BAY COUNTY CLERK  
KAYLA FRIEND, SECRETARY TO THE COUNTY CLERK  
LINDSEY ARSENAULT, BOARD COORDINATOR

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE  
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL  
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS  
VARIOUS ELECTED OFFICIALS  
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY CLERK, KATHLEEN B. ZANOTTI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

**MINUTES**

MOTION 12: COMM. RUPP MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF JANUARY 21, 2025, AS PRESENTED. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **AGENDA APPROVAL**

MOTION 13: COMM. CRETE MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF FEBRUARY 18, 2025. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

## **CITIZENS INPUT**

### **PETITIONS AND COMMUNICATIONS**

MS. ZANOTTI: READ RESOLUTION 2025-17, HONORING THE LIFE AND SERVICE OF MARK ALLEN SMITH, INTO THE RECORD.

RES. 2025-17: COMM. BEGICK MOVED TO ADOPT RES. 2025-17; THE BAY COUNTY BOARD OF COMMISSIONERS AND THE BAY COUNTY EXECUTIVE EXPRESSED THEIR DEEPEST GRATITUDE AND HONORED MARK ALLEN SMITH FOR HIS EXCEPTIONAL SERVICE AND UNWAVERING DEDICATION TO THE RESIDENTS OF BAY COUNTY, PARTICULARLY OUR ESTEEMED VETERANS. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. ZANOTTI: READ RESOLUTION 2025-18, DELTA COLLEGE WOMEN'S SOCCER TEAM, INTO THE RECORD.

COMM. RUPP: AS A DELTA COLLEGE ALUMNI AND CURRENT EMPLOYEE, YOU MAKE ME PROUD TO BE A PIONEER. YOU HAVE DONE YOUR COLLEGE AND COMMUNITY A GREAT SERVICE AND WE APPRECIATE YOUR EFFORTS AND CONGRATULATE YOU.

RES. 2025-18: COMM. CRETE MOVED TO ADOPT RES. 2025-18; THE BAY COUNTY BOARD OF COMMISSIONERS AND THE BAY COUNTY EXECUTIVE RECOGNIZED AND COMMENDED THE DELTA COLLEGE WOMEN'S SOCCER TEAM FOR THEIR EXTRAORDINARY ACHIEVEMENT IN WINNING THE 2024 NJCAA DIVISION III WOMEN'S SOCCER CHAMPIONSHIP AND FOR THEIR CONTINUED EXCELLENCE IN COLLEGIATE ATHLETICS. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MS. SCHWEIGER: I AM THE MARKETING AND COMMUNICATIONS MANAGER FOR THE BAY AREA CHAMBER OF COMMERCE IN HEY, BAY CITY! TODAY I WILL BE DISCUSSING OUR QUARTER 4 HEY, BAY CITY! METRICS. MS. SCHWEIGER REVIEWED THE EXPENSES, RESUMES RECEIVED, AND APPLICATIONS SUBMITTED.

IN 2025 WE HAVE ALREADY BEGAN WORK TOWARDS EXPANDING COLLABORATION WITH SVSU TO BRING STUDENTS TO OUR COMMUNITY, TARGETING EMPLOYER NEWSLETTERS TO IMPROVE ENGAGEMENT, WORKING ON INTERNATIONAL STUDENT EMPLOYER EDUCATION, HELPING LOCAL BUSINESSES TAP INTO DIVERSE TALENT POOLS, EXPANDING ON WORK-BASED LEARNING INITIATIVES TO CREATE SEAMLESS TRANSITIONS FROM EDUCATION TO EMPLOYMENT, DEEPENING PARTNERSHIPS WITH NORTHWOOD UNIVERSITY TO FOSTER BUSINESS AND LEADERSHIP TALENT, AND ADDRESSING BARRIERS TO WORKFORCE PARTICIPATION SUCH AS CHILD CARE, TRANSPORTATION, AND HOUSING SOLUTIONS.

MS. SCHWEIGER REVIEWED VIEWERSHIP ON THE JOB PAGE AND SOCIAL MEDIA PLATFORMS.

BAY COUNTY FACES A PROJECTED POPULATION DECLINE OF 19% BY 2045 WITH A 24% DROP IN WORKFORCE NUMBERS. WE'VE EXPERIENCED 67 CONSECUTIVE YEARS OF POPULATION DECLINE, AND BAY COUNTY HAS THE OLDEST PER CAPITA POPULATION IN MICHIGAN, MEANING THERE IS AN URGENT NEED TO ATTRACT AND RETAIN YOUNGER WORKERS. BEFORE HEY, BAY CITY, OUR REGION LACKED AN ORGANIZED ATTRACTION AND RETENTION STRATEGY AND WAS 15 YEARS BEHIND OTHER COMMUNITIES. ADDRESSING THIS TREND REQUIRES LONG-TERM INVESTMENT AND COLLABORATION ACROSS ALL SECTORS. THE CHALLENGES WE FACE ARE SIGNIFICANT, BUT SO IS OUR OPPORTUNITY TO SHAPE THE FUTURE OF A COUNTY WORKFORCE. IF YOU OR YOUR ORGANIZATION ARE INTERESTED IN PARTNERING WITH US TO ENGAGE IN WORKFORCE INITIATIVES OR SUPPORTING LOCAL TALENT DEVELOPMENT, PLEASE REACH OUT TO US.

COMM. BEGICK: I HEARD HEY, GREAT LAKES BAY IS ON THE RADIO AT 9:00 A.M. ON SATURDAYS AND 4:00 P.M. ON SUNDAYS. THEY HAD MAGEN SAMYN AND SOME OTHER PEOPLE ON. SO, THE RADIO WILL BE GOOD ALSO.

COMM. BANASZAK: ON THE \$89,000, IS THAT THE COUNTY'S SHARE OF THAT? AND WHEN ARE THEY GOING TO FORM INTO THE HEY, GREAT LAKES BAY?

MS. SCHWEIGER: YES, THAT IS BAY COUNTY'S SHARE. HEY, GREAT LAKES BAY WILL FORM WHEN THE FUNDING FROM THE CITY AND THE COUNTY RUN OUT.

COMM. DOCKETT: I HAVE 2 QUESTIONS. THERE'S A LOT OF TRAFFIC GOING TO THE JOB PAGES BUT NOT A TON OF RESUMES ACTUALLY MAKING THEIR WAY TO EMPLOYERS. WHAT IS THE TREND LINE ON CONVERSION FOR THAT OVER THE PAST COUPLE OF YEARS?

MS. SCHWEIGER: SARAH, OUR DIRECTOR OF WORKFORCE DEVELOPMENT, WAS UNABLE TO BE HERE TODAY, BUT SHE IS THE ONE WHO HANDLES ALL OF THE RESUMES AND INTERACTIONS WITH EMPLOYERS. PLEASE FEEL FREE TO SEND HER AN EMAIL WITH THOSE SPECIFIC QUESTIONS, AND SHE'D BE HAPPY TO GET BACK TO YOU.

COMM. DOCKETT: THE GOAL OF TALENT RETENTION AND ATTRACTION IS TO GET AND RETAIN TALENT. WE'RE STARING DOWN THE BARREL OF LOSING A THOUSAND PEOPLE PER YEAR; WHAT DOES THE CONVERSION RATE OF KEEPING OR ATTRACTING NEW PEOPLE TO BAY COUNTY LOOK LIKE?

MS. SCHWEIGER: THAT IS ALSO SOMETHING SARAH HAS BEEN WORKING ON SO I APOLOGIZE I CAN'T GET YOU THAT INFORMATION, BUT SHE'D BE HAPPY TO WORK WITH YOU ON THAT.

MOTION 14: COMM. CRETE MOVED TO RECEIVE THE HEY, BAY CITY Q4 (2024) REPORT. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MR. BESON: MY NAME IS PATRICK BESON AND I HAVE BEEN YOUR REPRESENTATIVE FOR THE LAST 15 YEARS ON REGION VII. TODAY I ASKED MONICA TO GIVE YOU A REPORT BECAUSE SOME OF YOU PROBABLY DON'T KNOW WHAT REGION VII DOES. BAY COUNTY IS ONE OF THE OLDEST COUNTIES IN MICHIGAN, AND OUR JOB IS TO TAKE CARE OF THE VERY POOR, VETERANS, HANDICAPPED, AND SENIORS. WE HELP PROVIDE THE MONEY FOR MEALS ON WHEELS. MY HEART IS WITH THE ELDERLY AND IN MY BUSINESS THEY'RE MY BEST CUSTOMERS. I WANT YOU TO KNOW THAT I TAKE CARE OF THAT MONEY LIKE IT'S MY OWN. I HAVE A VERY GOOD DIRECTOR RIGHT NOW, SHE'S GOING TO GIVE YOU THE REPORT.

MS. FREIER: I AM THE INTERIM EXECUTIVE DIRECTOR AT REGION VII. I HAVE BEEN WITH REGION VII FOR 11 YEARS. 50 YEARS AGO, THE



CONCEPT OF AN AREA AGENCY ON AGING WAS BORN FROM THE OLDER AMERICANS ACT, AND THERE ARE NOW APPROXIMATELY 600 TRIPLE A'S (AAA) ACROSS THE UNITED STATES. REGION VII, ALONG WITH 15 OTHER TRIPLE A'S, MAKE UP THE ENTIRE STATE OF MICHIGAN. REGION VII'S PLANNING SERVICE AREA IS COMPRISED OF 10 COUNTIES THAT INCLUDE BAY, SAGINAW, MIDLAND, ISABELLA, GRATIOT, CLARE, GLADWIN, TUSCOLA, SANILAC, AND HURON. TRIPLE A'S PROVIDE FUNDING TO SUPPLEMENT YOUR COUNTY MILLAGES AND PARTNER WITH LOCAL ORGANIZATIONS SUCH AS THE DEPARTMENT ON AGING TO MAKE NUMEROUS PROGRAMS AVAILABLE TO ELDERLY AND DISABLED ADULTS IN YOUR COMMUNITIES.

MS. FREIER REVIEWED THE SERVICES OFFERED BY REGION VII.

LAST YEAR IN FISCAL YEAR 2024 YOU PAID US \$6,314 IN DUES. IN RETURN FOR THAT \$6,314, WE GAVE BACK \$874,000 TO YOUR COMMUNITY THROUGH INVESTING IN FEDERAL AND STATE FUNDING AWARDS. THE STATE IS CHANGING PROGRAMS, AND WE HAVE TO ADAPT AND MOVE WITH THEM. WE ARE DOING JUST THAT BECAUSE WE WANT TO BE ON THE FOREFRONT OF WHAT WE NEED TO DO FOR YOUR COMMUNITIES AND CITIZENS.

MR. BARCIA:

I WANT TO THANK YOU FOR THE ARRAY OF SERVICES YOU PROVIDE TO OUR SENIOR POPULATION. THEY'VE PLAYED BY THE RULES, PAID THEIR TAXES, AND IT'S GREAT TO SEE THE KIND OF SERVICES IN THEIR RETIREMENT THAT ARE PROVIDED BETWEEN THE LOCAL DEPARTMENT ON AGING AND ESPECIALLY REGION VII. I USED TO REPRESENT 8 OF THOSE COUNTIES IN CONGRESS, SO I'M VERY FAMILIAR WITH THE WORK YOU DID IN ALL 10 COUNTIES, SO THANK YOU FOR THE PRESENTATION.

MS. FREIER:

WE ALSO BELONG TO 4 AM, WHICH IS THE MICHIGAN ASSOCIATION OF AREA AGENCIES ON AGING. EACH EXECUTIVE DIRECTOR OF YOUR TRIPLE A'S ACROSS MICHIGAN IS ON THAT BOARD. WE UTILIZE THAT BOARD FOR ADVOCACY, AND WE GET INVITED TO GO TO LANSING TO TALK TO OUR LEGISLATORS. WE DO EVERYTHING WE CAN TO GET THE WORD OUT. THESE GENTLEMEN OFTEN SAY THE TRIPLE A'S IS THE BEST KEPT SECRET BECAUSE SO MANY PEOPLE DON'T KNOW ABOUT US, SO SPREAD THE WORD PLEASE.

MR. BESON: THE PEOPLE YOU HAVE RUNNING THE DIVISION ON AGING AND THEIR EMPLOYEES ARE THE BEST. I CAN'T EVER SAY ENOUGH ABOUT BETH EURICH AND HER STAFF.

MOTION 15: COMM. CRETE MOVED TO RECEIVE THE INFORMATIONAL PRESENTATION BY INTERIM EXECUTIVE DIRECTOR, MONICA FREIER. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 16: COMM. BEGICK MOVED TO RECEIVE THE REGION VII AREA AGENCY ON AGING BOARD OF DIRECTORS APPOINTMENT LETTER. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 17: COMM. DOCKETT MOVED TO RECEIVE THE NOTIFICATION OF THE APPOINTMENT OF CRAIG KOKALY AS REPRESENTATIVE OF THE CITY OF BAY CITY TO THE BAY COUNTY LAND BANK AUTHORITY. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 18: COMM. DOCKETT MOVED TO RECEIVE THE 2024 MASTER ADOPTION PLAN. IT WAS SUPPORTED BY COMM. CRETE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

#### **REPORTS/RESOLUTIONS OF COMMITTEES**

**COMMITTEE OF THE WHOLE – FEBRUARY 4, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR) MEETING CANCELED (ITEMS REFERRED DIRECTLY TO THE FULL BOARD WITH APPROVAL FROM COMMITTEE CHAIR)**

**COMMITTEE OF THE WHOLE - FEBRUARY 11, 2025 (JEROME CRETE, CHAIR; KATHY NIEMIEC, VICE CHAIR)**

RES. 2025-19: COMM. CRETE MOVED TO ADOPT RES. 2025-19; THE BAY COUNTY BOARD OF COMMISSIONERS ALONG WITH THE BAY COUNTY EXECUTIVE PROCLAIMED FEBRUARY 2025 AS AMERICAN HEART MONTH AND URGED ALL RESIDENTS, BUSINESSES, SCHOOLS, AND ORGANIZATIONS TO PARTICIPATE IN EDUCATION ACTIVITIES, CPR TRAINING, AND HEART-HEALTHY PRACTICES TO HELP PREVENT CARDIOVASCULAR DISEASE AND SAVE LIVES. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

- RES. 2025-20: COMM. CRETE MOVED TO ADOPT RES. 2025-20; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE BAY COUNTY SHERIFF'S OFFICE'S PARTICIPATION IN THE 2025 MARINE SAFETY PROGRAM. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-21: COMM. CRETE MOVED TO ADOPT RES. 2025-21; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PROPOSED 2025 MSU EXTENSION AGREEMENT OF SERVICES FOR THE PERIOD OF JANUARY 1, 2025, THROUGH DECEMBER 31, 2025. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-22: COMM. CRETE MOVED TO ADOPT RES. 2025-22; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PURCHASE AND INSTALLATION OF THE 42 MOTOROLA APX 4500 RADIOS WITH FUNDS TO COME FROM THE 911 MILLAGE FUNDS. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-23: COMM. CRETE MOVED TO ADOPT RES. 2025-23; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PURCHASE AND MAINTENANCE OF 16 ADDITIONAL CREWFORCE LICENSES FOR FIRE DEPARTMENTS IN BAY COUNTY WITH FUNDS TO COME FROM THE 911 MILLAGE FUNDS. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-24: COMM. CRETE MOVED TO ADOPT RES. 2025-24; THE BAY COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE BAY COUNTY DEPARTMENT ON AGING, ACCEPTED FUNDS FROM REGION VII AREA AGENCY ON AGING, IN THE AMOUNT OF \$9,148 FOR THOSE THAT PROVIDE HOMEMAKING AND PERSONAL CARE SERVICES WITH A \$3.84/HOUR WAGE INCREASE FOR THE REST OF 2025 FY STARTING OCTOBER 2024. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-25: COMM. CRETE MOVED TO ADOPT RES. 2025-25; THE BAY COUNTY BOARD OF COMMISSIONERS ACCEPTED FUNDING FROM MCLAREN BAY REGION OF \$30,000 OVER THREE YEARS FOR COMMUNITY HEALTH ASSESSMENT ACTIVITIES. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

- COMM. BEGICK: THERE'S AN ARTICLE IN THE PAPER ABOUT TIRES NOT BEING WANTED AS MUCH, SO I DON'T KNOW IF THAT'S GOING TO BE A PROBLEM FOR US.
- MS. BRANDT: IT'S NOT A PROBLEM BECAUSE WE BUDGET TO HOLD SCRAP TIRE COLLECTIONS EACH YEAR. THE PROBLEM LIES IN THE FACT THAT WE WOULD GET A SCRAP TIRE GRANT WE APPLIED FOR EACH YEAR THROUGH EGLE, AND THEY WOULD FUND THOSE COSTS SO IT DIDN'T COME OUT OF OUR BUDGET. EGLE HASN'T COME UP WITH THAT GRANT YET FOR 2025, AND WE HAVEN'T HAD ANY COMMUNICATION FROM THEM REGARDING IT COMING UP.
- RES. 2025-26: COMM. CRETE MOVED TO ADOPT RES. 2025-26; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CONTRACT WITH ENVIRONMENTAL RUBBER RECYCLING FOR THE 2025 SCRAP TIRE COLLECTION. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-27: COMM. CRETE MOVED TO ADOPT RES. 2025-27; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE 2025 LIGHT TRAP DATA COLLECTOR'S CONTRACTS BETWEEN BAY COUNTY AND VARIOUS INDIVIDUALS (11) (LISTING ATTACHED). IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-28: COMM. CRETE MOVED TO ADOPT RES. 2025-28; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CONTROL MATERIALS BIDS FOR BAY COUNTY MOSQUITO CONTROL FOR 2025 TO BE AWARDED AS RECOMMENDED. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-29: COMM. CRETE MOVED TO ADOPT RES. 2025-29; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF THE 2025 SWIM LESSON PARTNERSHIP AGREEMENT WITH ESSEXVILLE HAMPTON PUBLIC SCHOOLS. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- COMM. BEGICK: I WANTED TO POINT OUT WE'VE BEEN DOING THIS FOR A COUPLE OF YEARS SINCE WE HAVEN'T HAD THE POOL AVAILABLE AND TO HELP TRAIN THE KIDS IN THE COMMUNITY HOW TO SWIM.

- RES. 2025-30: COMM. CRETE MOVED TO ADOPT RES. 2025-30; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE POLICY WITH MIDWEST EMPLOYERS' CASUALTY COMPANY FOR EXCESS INSURANCE FOR WORKERS' COMPENSATION FOR THE PERIOD MARCH 1, 2025, THROUGH FEBRUARY 1, 2027. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-31: COMM. CRETE MOVED TO ADOPT RES. 2025-31; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED ONE (1) PART-TIME HOME DELIVERED MEALS DRIVER POSITION FOR THE BAY COUNTY DEPARTMENT ON AGING AND AUTHORIZED THE POSTING AND HIRING OF SAID POSITION WITH FUNDING TO COME FROM THE BAY COUNTY DEPARTMENT ON AGING MILLAGE FUND. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-32: COMM. CRETE MOVED TO ADOPT RES. 2025-32; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE PURCHASE OF UP TO \$76,154 FOR EXTENDED SUPPORT WITH DELL/AVALON THROUGH AUGUST 2026. IT WAS SUPPORTED BY COMM. BEGICK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-33: COMM. CRETE MOVED TO ADOPT RES. 2025-33; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-34: COMM. CRETE MOVED TO ADOPT RES. 2025-34; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE SALARY STEP INCREASE FOR BAY COUNTY'S CHIEF ASSISTANT PROSECUTING ATTORNEY (CAPA) FROM STEP 01 (\$44.38 PER HOUR) TO STEP 03 (\$48.69 PER HOUR). IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-35: COMM. CRETE MOVED TO ADOPT RES. 2025-35; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE HIRING OF QUALIFIED ATTORNEYS AT A HIGHER RATE THAN THE STARTING PAY RATE OF THE PN10 PAY SCALE UP TO STEP 5. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2025-36: COMM. CRETE MOVED TO ADOPT RES. 2025-36; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE TRAVEL REQUEST AS

OUTLINED FOR THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) 2025 PUBLIC HEALTH PREPAREDNESS SUMMIT. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-37: COMM. CRETE MOVED TO ADOPT RES. 2025-37; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE TRAVEL REQUEST AS OUTLINED FOR THE 2025 NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) 360 PUBLIC HEALTH CONFERENCE. IT WAS SUPPORTED BY COMM. DOCKETT AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2025-38: COMM. CRETE MOVED TO ADOPT RES. 2025-38; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD THE REQUEST FOR PROPOSAL (RFP) FOR 2024-24 BAY COUNTY CENTRAL DISPATCH DIESEL GENERATOR REPLACEMENT TO ESCON GROUP. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**BOARD OF COMMISSIONERS (TIM BANASZAK, CHAIR;  
VAUGHN J. BEGICK, VICE CHAIR)**

RES. 2025-39: COMM. BEGICK MOVED TO ADOPT RES. 2025-39; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR JANUARY 2025. IT WAS SUPPORTED BY COMM. BESON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

**REPORTS OF COUNTY OFFICIALS/DEPARTMENTS**

**COUNTY EXECUTIVE, JIM BARCIA**

MR. BARCIA: WE ALL SAW THE NEWS ABOUT THE EXPLOSION AND FIRE OUT AT THE KARN WEADOCK PLANT IN ESSEXVILLE. I WANT TO THANK CONSUMERS ENERGY FOR SHARING THAT INFORMATION AND GETTING RIGHT ON TOP OF IT. I'D ALSO LIKE TO THANK AND EXPRESS OUR GRATITUDE TO THE FIRE DEPARTMENTS FROM SAGINAW AND TUSCOLA COUNTIES AND THROUGHOUT BAY COUNTY, WHO RESPONDED TO THAT FIRE, WHICH LASTED ABOUT 3 OR 4 HOURS. IT WAS A MINERAL BATH THAT WAS IN ONE OF THE TRANSFORMERS THAT CAUGHT ON FIRE AND WAS QUITE A BLAZE. TERRY CLOSE, THE SUPERVISOR, INDICATED ONE PERSON FROM THE FIREFIGHTER BRIGADE WAS INJURED BUT IS DOING WELL. WE ARE VERY GRATEFUL THAT IT WAS CONTAINED AND NO

LIVES WERE LOST. I JUST WANTED TO REPORT THAT AND SAY WE ACCOMPLISHED A LOT TODAY.

### **COMMISSIONER COMMENTS**

COMM. BEGICK: I BELIEVE OUR BOARD ADVISOR SENT A LETTER ASKING FOR A SPECIAL ELECTION TO FILL THE SEAT FOR THE SENATE IN THIS AREA. HAS THERE BEEN ANY RESPONSE ON THAT YET?

MR. POIRIER: THE LETTER HAS NOT BEEN SENT YET. MIDLAND AND SAGINAW COUNTIES CURRENTLY HAVE THE LETTER AND ARE REVIEWING IT. AS SOON AS THEY GET BACK, WE'LL MAKE SURE TO SEND IT OUT.

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

#### **PUBLIC INPUT**

NONE

#### **MISCELLANEOUS**

NONE

### **ANNOUNCEMENTS**

#### 2025 APPOINTMENTS

##### **MARCH**

BAY ARENAC BEHAVIORAL HEALTH AUTHORITY (THREE, 3-YEAR TERMS EXPIRING: C. GIRARD, R. PAWLAK, R. BRYNE; ONE, UNEXPIRED, 3-YEAR TERM EXPIRING 3/31/26: M. REESE)

##### **JUNE**

LIBRARY BOARD (ONE, 5-YEAR TERM EXPIRING: S. BLONDIN)

##### **OCTOBER**

BOARD OF CANVASSERS (TWO, 4-YEAR TERMS EXPIRING: T. ARMSTRONG (REPUBLICAN); P. SANTOS (DEMOCRAT) (APPOINTMENTS MADE FROM LISTS SUBMITTED BY THE MAJOR POLITICAL PARTIES)

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE AT-LARGE, 3-YEAR TERM EXPIRING: B. BENCHLEY)  
LAND BANK AUTHORITY (ONE TOWNSHIP REPRESENTATIVE, 3-YEAR TERM EXPIRING: G. ROWLEY)

**NOVEMBER**

BAY COUNTY BUILDING AUTHORITY (TWO, 6-YEAR TERMS EXPIRING: C. LUTZ, T. BRADY)

**DECEMBER**

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 1,3,5 & 7)

BAY COUNTY VETERAN'S AFFAIR COMMITTEE (TWO, 4-YEAR TERMS: V. BEGICK, T. STEWART)

**CLOSED SESSION**

NONE

**RECESS/ADJOURNMENT**

MOTION 19:

COMM. DOCKETT MOVED TO ADJOURN THE REGULAR BOARD SESSION OF FEBRUARY 18, 2025. THE MEETING CONCLUDED AT 4:50 PM. IT WAS SUPPORTED BY COMM. RUPP AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

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TIM BANASZAK, CHAIRMAN  
BOARD OF COMMISSIONERS  
BAY COUNTY MICHIGAN

---

KATHLEEN ZANOTTI  
BAY COUNTY CLERK  
BAY COUNTY MICHIGAN

---

KAYLA FRIEND  
SECRETARY TO THE CLERK  
BAY COUNTY MICHIGAN



**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. CRETE

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO.: 20

APPROVED THE BOARD MINUTES FOR THE BAY COUNTY  
BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF  
FEBRUARY 18, 2025, AS PRESENTED.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS   6   NAYS   0   ABSENT   1  

**DISPOSITION:** ADOPTED   XX   DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. BESON

MOTION NO.: 21

APPROVED THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF MARCH 18, 2025.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. CRETE

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO.: 22

RECEIVED THE MBS INTERNATIONAL AIRPORT BOND  
PRESENTATION GIVEN BY AIRPORT DIRECTOR, JAMES  
CANDERS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. CRETE

MOTION NO.: 23

WENT OUT OF THE REGULAR ORDER OF BUSINESS TO  
CONDUCT A PUBLIC HEARING FOR THE ISSUANCE OF  
AIRPORT REVENUE BONDS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BEGICK

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO.: 24

CLOSED THE PUBLIC HEARING AND WENT BACK TO THE  
REGULAR ORDER OF BUSINESS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS   6   NAYS   0   ABSENT   1  

**DISPOSITION:** ADOPTED   XX   DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. CRETE

MOTION SUPPORTED BY: COMM. NIEMIEC

MOTION NO.: 25

RECEIVED THE BAY ARENAC BEHAVIORAL HEALTH  
AUTHORITY (BABHA) NOMINATIONS COMMITTEE  
ELIGIBILITY RESULTS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BESON

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO.: 26

RECEIVED THE REQUESTS FOR APPOINTMENT TO THE BAY  
ARENAC BEHAVIORAL HEALTH AUTHORITY BOARD OF  
DIRECTORS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE:** **XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BESON

MOTION SUPPORTED BY: COMM. CRETE

MOTION NO.: 27

APPOINTED ROBERT J. PAWLAK, RICHARD BRYNE, AND SHELLEY KING TO 3-YEAR TERMS COMMENCING APRIL 1, 2025 AND EXPIRING MARCH 31, 2028, AND CHRISTOPHER GIRARD TO AN UNEXPIRED, 3-YEAR TERM EXPIRING MARCH 31, 2026, TO THE BAY ARENAC BEHAVIORAL HEALTH AUTHORITY BOARD OF DIRECTORS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE: XX** YEAS 6 NAYS 0 ABSENT 1

**DISPOSITION:** ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED



## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. BESON

MOTION SUPPORTED BY: COMM. DOCKETT

MOTION NO.: 28

RECEIVED THE APPLICATION FOR THE APPOINTMENT TO  
REGION VII, AREA AGENCY ON AGING BOARD OF  
DIRECTORS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS      NAYS      ABSENT     

VOICE: XX YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. DOCKETT

MOTION SUPPORTED BY: COMM. BESON

MOTION NO.: 29

APPOINTED PATRICK BESON TO THE REGION VII, AREA  
AGENCY ON AGING BOARD OF DIRECTORS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

**ROLL CALL:** YEAS      NAYS      ABSENT     

**VOICE:** **XX** YEAS   6   NAYS   0   ABSENT   1  

**DISPOSITION:** ADOPTED   XX   DEFEATED      WITHDRAWN       
AMENDED      CORRECTED      REFERRED

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. CRETE

MOTION SUPPORTED BY: COMM. NIEMIEC

MOTION NO.: 30

RECEIVED THE CITY OF BAY CITY: BAY CITY BROWNFIELD  
REDEVELOPMENT AUTHORITY - NOTICE OF PUBLIC  
HEARING FOR AMENDED BROWNFIELD PLAN FOR THE  
WATER STREET LOFTS.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ ABSENT \_\_\_

VOICE: XX YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

**BAY COUNTY BOARD OF COMMISSIONERS**

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. DOCKETT

MOTION SUPPORTED BY: COMM. CRETE

MOTION NO.: 31

ENTERED INTO A CLOSED SESSION.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: **XX** YEAS 6 NAYS 0 ABSENT 1

VOICE: YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ ABSENT \_\_\_\_\_

DISPOSITION: ADOPTED XX DEFEATED \_\_\_\_\_ WITHDRAWN \_\_\_\_\_

AMENDED \_\_\_\_\_ CORRECTED \_\_\_\_\_ REFERRED \_\_\_\_\_

## BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 03/18/2025

MOTION SPONSORED BY: COMM. DOCKETT

MOTION SUPPORTED BY: COMM. CRETE

MOTION NO.: 32

ADJOURNED THE REGULAR BOARD SESSION OF MARCH 18,  
2025. THE MEETING CONCLUDED AT 6:15 P.M.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Kathy Niemiec	X			Larry Beson	X			Jerome Crete	X		
Tim Banaszak	X			Christopher T. Rupp			X				
Vaughn J. Begick	X			Jesse Dockett	X						

**VOTE TOTALS:**

ROLL CALL: YEAS      NAYS      ABSENT     

VOICE: XX YEAS 6 NAYS 0 ABSENT 1

DISPOSITION: ADOPTED XX DEFEATED      WITHDRAWN     

AMENDED      CORRECTED      REFERRED